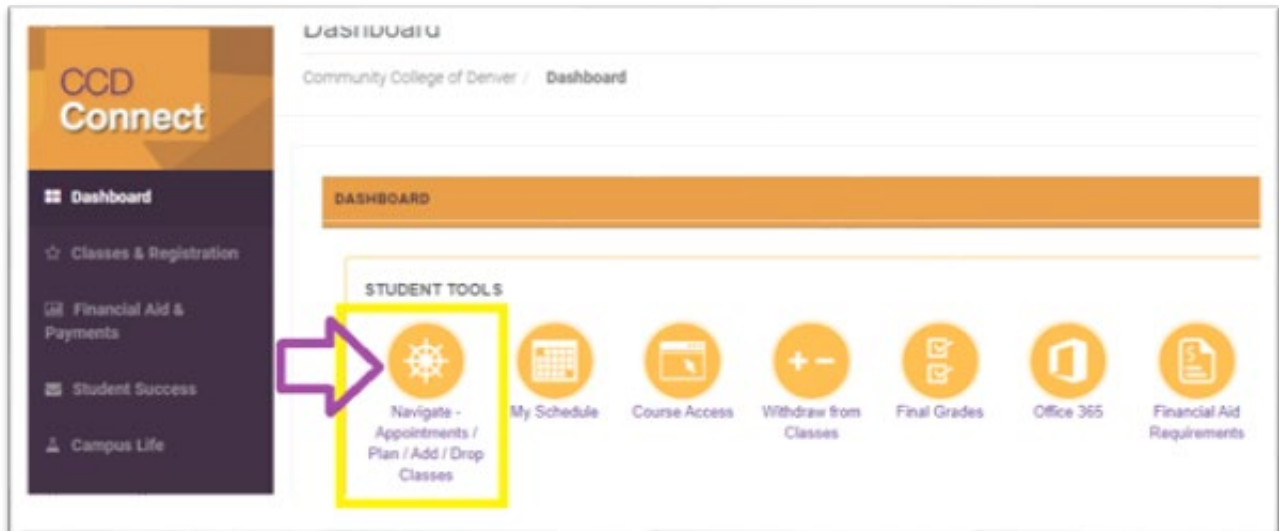
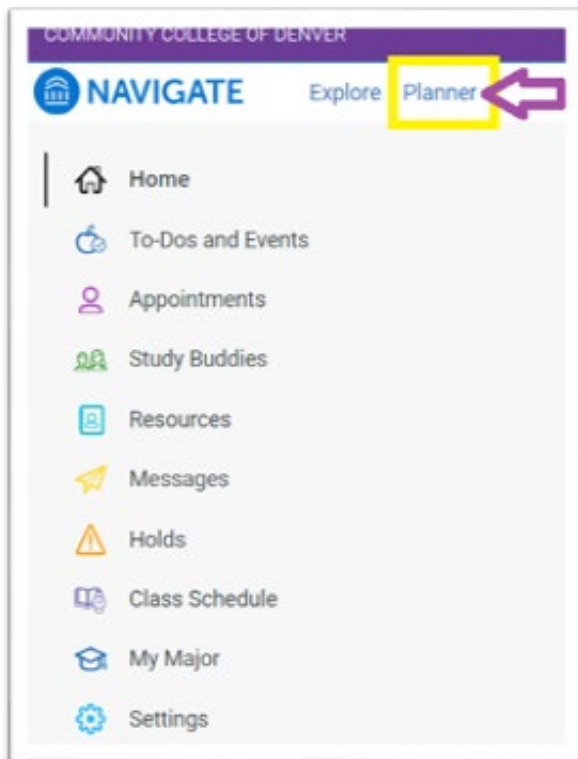


## How to Register for classes in Navigate

1.) Log into [CCDConnect](#) and click on NAVIGATE



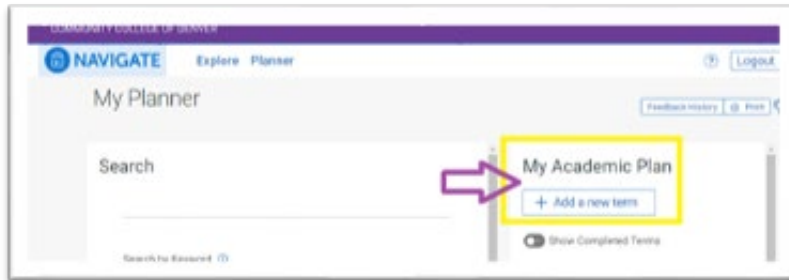
2.) Click on PLANNER



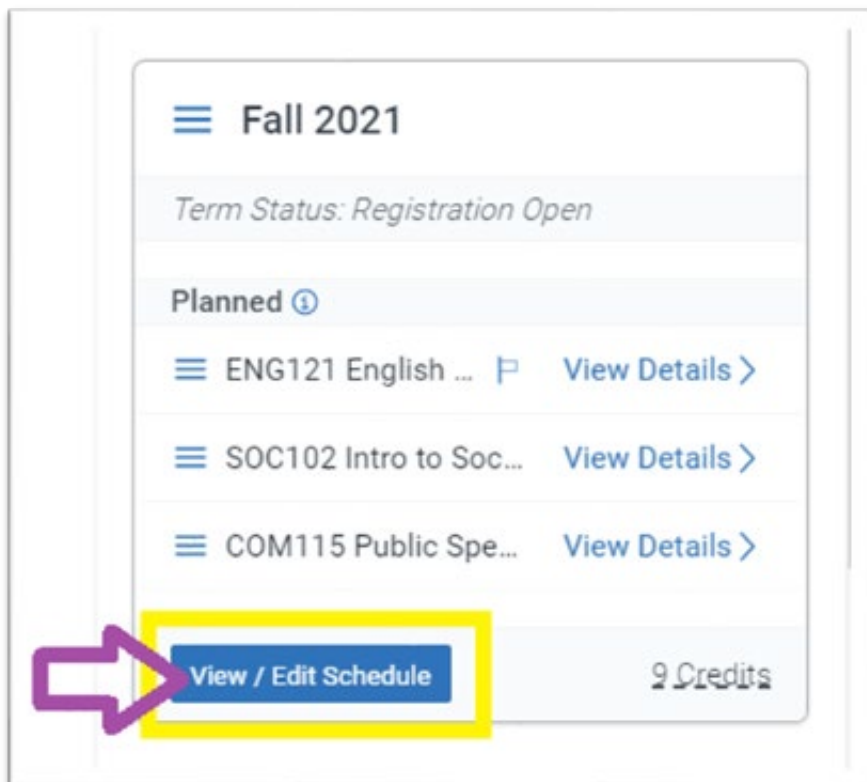
Mailing Address: Campus Box 212 | P.O. Box 173363 | Denver, CO 80217

## How to Register for classes in Navigate

- After you click on Planner, if your Pathway Advisor planned courses for you to take, a window may pop up and you'll be asked to add/deny the planned courses.
- Once you are in your planner, you can see the classes for your degree or plan ahead for your future semesters.
- To add a new semester/term: under My Academic Plan > click on +Add a new term > add the semester you want to plan classes for:

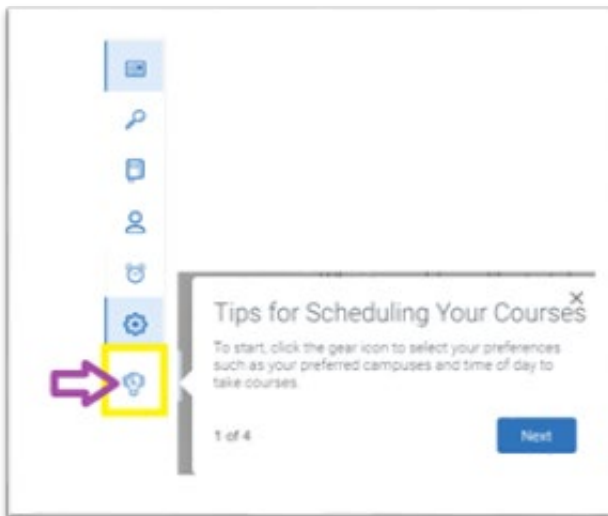


- 3.) After you search for or drop and drag the classes you want to add, click on View/ Edit Schedule

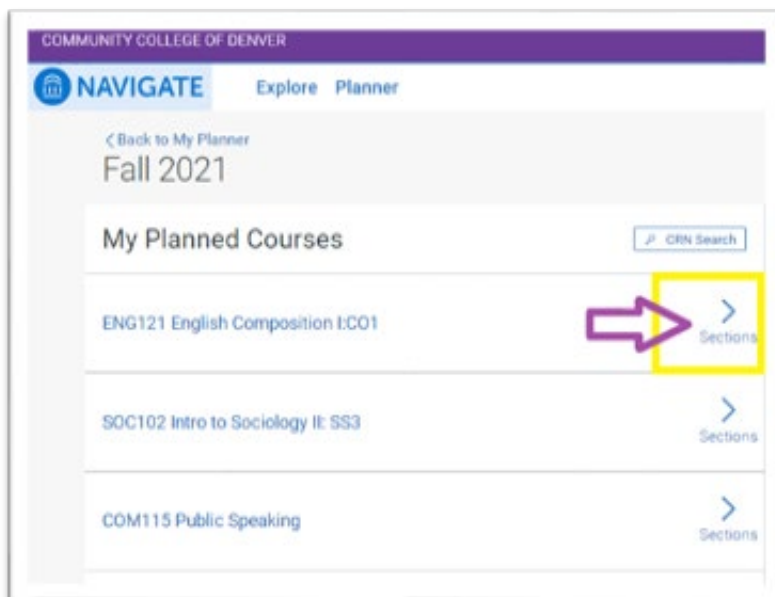


## How to Register for classes in Navigate

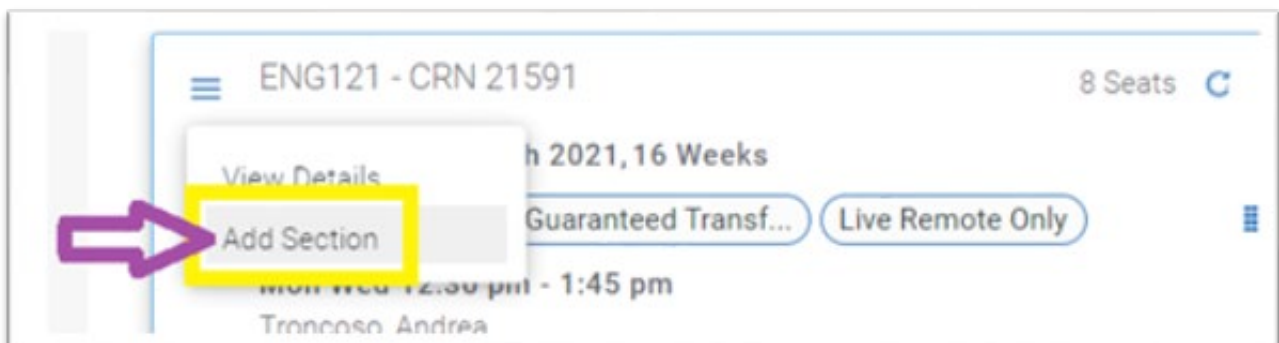
- To see **Tips for Scheduling Courses**:



- 4.) Choose the Days and Times you want! To see the details for days, times, instructor and delivery methods click on sections:



- To add the class, click on Add Section



- 5.) When you are done adding sections, click on the register button.

## How to Register for classes in Navigate

The screenshot shows the 'My Schedule' interface in Navigate. At the top right, there are two buttons: 'Pay Tuition' and 'Register (3)'. The 'Register (3)' button is highlighted with a yellow box, and a purple arrow points to it from the right. Below the buttons, there is a toggle for 'Show timeline and calendar' which is turned 'On', and a 'Print Schedule' button. The main area displays a 'Fall 2021 timeline' with a key icon. The timeline is organized by month (August, September, October, November, December) and week (22, 29, 5, 12, 19, 26, 3, 10, 17, 24, 31, 7, 14, 21, 28, 5, 12). Three courses are listed: ENG121 (Aug 23 - Dec 13), SOC102 (Sep 27 - Dec 13), and COM115 (Aug 23 - Dec 13). A 'Schedule Change' notification is visible at the bottom of the timeline.

A window will pop up and tell you if courses were successfully registered. If you have questions or run into concerns or errors, we are here to help you, contact Academic Advising at 303-556-2451 or [Advising@ccd.edu](mailto:Advising@ccd.edu).