

CONSORTIUM AGREEMENT

Student Name (print): _____

S#: _____ Phone#: _____

Email: _____@student.cccs.edu

Note: Your official CCD email account is the only email CCD will accept for correspondence.

Student Signature: _____ Date: _____

Consortium Agreements will only be honored between CCD and other Colorado Community College System (CCCS) schools. For the purposes of this agreement, the Home School is CCD and the Host School is the CCCS institution where you plan to take courses to transfer toward your CCD degree or certificate.

Steps To Complete This Consortium Agreement

1. Visit your CCD Academic Advisor to approve the courses you wish to take at the CCCS Host School. Your Academic Advisor completes Section 1 of this form.
2. Visit your CCCS Host School's Financial Aid Office for their approval and completion of the Host School Information in Section 2.
3. Complete Section 3 and sign the Consortium Agreement.
4. Return the completed form to the CCD Financial Aid Office.

Section 1: To Be Completed by CCD Academic Advisor

I verify that the above named student is authorized to take the classes listed below at _____ (CCCS Host School), during the _____ term, _____ (fall/spring/summer and year). I certify that the classes listed below will transfer to CCD and will satisfy this student's CCD degree/certificate requirements.

Course Title: _____ Course ID: _____ Credit Hours: _____

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Course Title: _____ Course ID: _____ Credit Hours: _____

CCD Academic Advisor (print name): _____

Signature: _____

Contact Number: _____ Date: _____

Consortium Agreement

Section 2: To Be Completed by CCCS Host School's Financial Aid Office

This agreement is entered into between CCD (Home School) and _____ (CCCS Host School) for the benefit of a student concurrently enrolled at both institutions. This agreement allows CCD to provide financial assistance to the student named above, as eligible, and is in effect for the _____ term (fall/spring/summer and year).

By signing this agreement, _____ (CCCS Host School) certifies that no federal or state financial assistance will be released to the student.

CCCS Host School Financial Aid Representative (print name): _____

Signature: _____

Contact Number: _____ Date: _____

CCD Financial Aid Representative (print name): _____

Signature: _____

Contact Number: (303) 556-5503 _____ Date: _____

Section 3: To Be Completed by Student

1. I understand that I must make payment arrangements directly with _____ (CCCS Host School). My aid from CCD will not be sent to _____ (CCCS Host School).
2. I understand that CCD will confer my degree; therefore, CCD will administer my financial aid.
3. I understand that CCD will determine my financial aid eligibility.
4. I will be responsible for providing my official transcript from _____ (CCCS Host School) to the CCD Financial Aid Office to determine my eligibility for financial aid.
5. I understand that if I fail, withdraw from, or change my courses at _____ (CCCS Host School), I must immediately notify the CCD Financial Aid Office at (303) 556-5503. Further, I will not be eligible for future consortium agreements at CCD.
6. I understand that this agreement shall be in effect only during the semester indicated above. If I intend to pursue consortium agreements for future terms, a new agreement must be made.

CCCS Consortium Agreement Frequently Asked Questions

- What is a consortium agreement?
A consortium agreement allows a student to receive financial aid for classes at another CCCS institution (Host School) while taking classes and earning a degree/certificate at CCD. Your Home School under this agreement is Community College of Denver (CCD). Courses must be applicable to your declared degree or certificate at CCD.

Consortium Agreement

- How does a consortium agreement help me get financial aid?
You may use a consortium agreement to increase your enrollment status in order to increase your financial aid eligibility at CCD. For example, if you are taking 9 credit hours at CCD and 3 credit hours at another CCCS school, you may use a consortium agreement so that your offered grant awards pay at full time (12 credits).
- How many credits do I have to take at CCD to qualify for a consortium agreement?
Register for a minimum of 6 credit hours at CCD. Extenuating circumstances may be taken into consideration for students unable to do so.
- What classes qualify for a consortium agreement?
You may only take classes at a CCCS Host School that apply toward your declared degree/certificate at your Home School (CCD). Classes you take at a CCCS Host School must be authorized by a CCD Academic Advisor.
- Why can't I get financial aid at both colleges that I attend?
US Department of Education regulations dictate that students may only receive financial aid at one school per term, even if you sent your FAFSA to more than one school.
- How does payment of financial aid work?
Your financial aid will be awarded and administered under this consortium agreement by CCD. CCD will process and apply your financial aid to your student bill at CCD. If you qualify for a credit balance (refund), your refund will be sent to your Higher One card. You are fully responsible for making any necessary payments to your CCCS Host School. CCD cannot make payments to any other institution on your behalf, so be sure to make payment arrangements with your CCCS Host School.
- What are my responsibilities as a student?
 - You are responsible for submitting official transcripts from your CCCS Host School to CCD at the end of the term. Failure to report final grades could result in a delay of your financial aid for the next semester. Though your grades at your CCCS Host School will not impact your CCD GPA, credit hours accepted under this agreement can impact your CCD Satisfactory Academic Progress (SAP) status.
 - You are responsible for making payment arrangements for the courses taken at the CCCS Host School.