

CCD Faculty/Instructor Observation Report

4. What is one aspect of your teaching (pedagogy, presentation, student engagement, organization) that you want to receive specific feedback on from this observation session?
5. Is there any additional information the observer should know about the class before the observation?

Part 2: Observation

(To be completed by observing faculty/instructor/supervisor)

Observer: _____ Number of Students: _____ Date/Time: _____

1. Content: Discuss the instructor's command and knowledge of the subject matter.
2. Organization: Discuss how the learning session was organized, including evidence of preparation, stated objectives of the session, and effective use of time.
3. Learning Climate: Comment on the tone of the class. Describe how the instructor demonstrates engagement with individual students (i.e. personal culture, gender differences, ability) and responds appropriately to foster a non-threatening learning environment.

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4. Student Learning: Please comment on items related to learner's active involvement/ engagement, small group dynamics, individualized instruction, culture/emphasis on learning from mistakes, problem solving.

Part 3: Post-Observation Meeting

The observer and observee should discuss the following:

1. How the learning session went
2. The teacher's strengths and areas for growth
3. Examples of learner engagement and participation
4. Examples of student demonstration of learning

Additional Feedback/Comments (include feedback from Part One):

Observer Name (Print): _____ Date: _____

Observer Signature: _____

Faculty/Instructor Name (Print): _____ Date: _____

Faculty/Instructor Signature: _____

*Signature does not signify agreement with the comments of the observer, but only that the faculty understands the comments.