Office of the Provost
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COMMUNITY COLLEGE OF DENVER

Online Classroom Observation Report Form

Faculty Name: _____   **Observer:** _____

Course/Section: _____   **# of Students Enrolled:** _____

Date/Time: _____   ☐ Scheduled Observation ☐ Unscheduled Observation (Check One)

TYPE OF TEACHING OBSERVED (CHECK ALL THAT APPLY):	**COMMENTS:**
☐ Lecture	
☐ Discussion	
☐ Demonstration	
☐ Collaborative Learning	
☐ Individual Instruction	

ORGANIZATION:	**COMMENTS:**
☐ Clearly communicates class information.	
☐ States clearly course learning objectives for the module, lesson or week.	
☐ Scaffolds, when appropriate, new knowledge with learned material.	
☐ Uses each week to progress toward course learning objectives.	
☐ Effectively reviews each module with summary, learning objectives, and/or assignments.	
☐ Course and individual modules are organized, consistent, efficient, and easy to navigate.	

FACILITATION OF TEACHING/LEARNING:	**COMMENTS:**
☐ Uses appropriate pedagogy.	
☐ Corrects, clarifies, and coaches.	
☐ Assesses understanding through formative and summative assessments and adjusts teaching.	
☐ Assessments measure stated learning objectives and are consistent with course-level objectives.	
☐ Uses techniques that actively engage students.	
☐ Asks appropriate, meaningful, open-ended questions.	
☐ Creates discussion threads that are robust.	
☐ Responds appropriately to students in discussion threads.	
☐ Responds to questions.	
☐ Uses tools, teaching materials, and technology appropriately.	

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MANAGEMENT OF CONTENT: ☐ Shows mastery of subject matter. ☐ Conveys high, but realistic learning expectations. ☐ Gives clear expectations, with examples to clarify difficult ideas.	**COMMENTS:**

PRESENTATION/TEACHING STYLE: ☐ Creates an online presence. ☐ Uses appropriate and professional tone. ☐ Creates a community – a classroom feel. ☐ Varies teaching styles and methods. Primary teaching style used: _____	**COMMENTS:**

ONLINE: (LOOKING AT THE COURSE AS A WHOLE) ☐ Provides clear expectations for students. ☐ Posts contact information on the homepage. ☐ Clearly posts the syllabus and schedule. ☐ Defines course objectives clearly in the syllabus ☐ Provides opportunity for introductions. ☐ Gives feedback in a timely manner. ☐ Updates announcements frequently. ☐ Easy, logical, consistent, and efficient course navigation. ☐ Participates in the class in a timely manner. ☐ Updates grades.	**COMMENTS:**

Other Comments:

Strengths:

Areas for Improvement:

Specific Recommendations to Improve Teaching Effectiveness:

Observer: _____   _____   _____
         <div align="center">Print Name</div>   <div align="center">Signature</div>   <div align="center">Date</div>

Faculty: _____   _____   _____
        <div align="center">Print Name</div>   <div align="center">Signature</div>   <div align="center">Date</div>

Signature does not signify agreement with the comments of the observer, but only that the faculty understands the comments.