

## Announcements

1. Go to the dropdown menu next to the Announcement Title.

Announcements 🗸									
Getting Started	~	×							
Hi, TLC! Welcome to the <b>Self-I</b>	View								
We have created this course ir	Edit	.earn (D2L), to help you be successful in your							
online class this semester.	Delete								
Please make sure to pay attention to all of the information provided. In Content, information regarding the									
most commonly used tools in D2L is listed. Read each document, watch each video, and do the activity for									
each tool before moving onto the next.									

2. Scroll down to check dates. Deselect Start Date.

Edit /	Anno	ounce	eme	nt -	Ge	ttiı	ng	Star	ted										
Genera	al																		
Headline *																			
Getting Started																			
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Show Start Da	te																		
Always	show st	art date																	
If unchecked, t	the start dat	e will be visib	e only in t	he Annour	ncements	tool to	users v	ith permiss	ion to ed	lit announcemen	ts.								
Start Date																			
Update		4.17 PM		N															

3. Be sure to save changes by clicking **Update**.

Updated on 5/29/2019



## Helpful tip about Announcements in D2L:

- The little 'x' off to the right of your announcement **dismisses it from your view only** not your students' view
- Students have the ability to dismiss announcements, too, by the way
- Editing announcements is done through the drop-down arrow to the right of the title of the announcement
- **Deleting** is also done through the drop-down arrow to the right of the announcement

Keep your Announcements current with dates from this semester.