

Bulletin Board Application

To request a CCD bulletin board, please answer the following:

Have you read, understand and agree to the CCD bulletin board guidelines? Yes No

Are you requesting a permanent bulletin board or a short term space? Permanent Short Term

If temporary, what time period are you requesting? _____

What is the topic, organization, or department that will be the subject of the bulletin board?

What is the objective of the bulletin board?

Do you have one or more CCD employees/students committed and available to monitor the bulletin board regularly?

Yes No Please provide the names and e mail addresses for each person below.

Do you have one or more CCD employees/students committed and available to update the bulletin board bi-weekly?

Yes No Please provide the names and e mail addresses for each person below.

If you are requesting a permanent board, do you have a succession plan for the bulletin board administrator?

Yes No

Please submit your completed application to Thuy Phan, Cherry Creek 301, Bulletin Board Committee member. The committee will review all applications and apprise you of the decision.

Please Note: Recognized student organizations requesting a bulletin board will submit the application to the Office of Student Life who will coordinate the process and maintenance of the board.