

## CCD Transfer FACTS Checklist

<b>Community College of Denver (CCD)</b> (Tasks to Complete at 15-30 College Credit Hours/ Second Semester)		
✓ Date Completed	Task to Complete	Notes
<b>Financial Aid (FA)- Meet with Financial Aid</b>		
<input type="checkbox"/>	Complete FAFSA Before March 1st	
<input type="checkbox"/>	Complete File with Financial Aid Office	
<input type="checkbox"/>	Set Up Higher One Account/ Direct Deposit	
<input type="checkbox"/>	Understand Types of Financial Aid/ Track COF Hours	
<input type="checkbox"/>	Loan Entrance/ Exit Interview	
<input type="checkbox"/>	Apply for CCD Scholarships	
<b>Academics (Aca)- Meet with Center Case Manager/ Advisor</b>		
<input type="checkbox"/>	Advising, complete planning guide, map out plan	
<input type="checkbox"/>	Begin Thinking About Letters of Rec. from Faculty	
<input type="checkbox"/>	Is your GPA where it needs to be?	
<input type="checkbox"/>	Understand AA/ AS Requirements	
<input type="checkbox"/>	Check on Dual Admissions Program	
<input type="checkbox"/>	Meet with Case Manager/ Early Alert	
<b>Career Center (CC)- Meet with Career Advisors</b>		
<input type="checkbox"/>	Take Career Assessment	
<input type="checkbox"/>	Meet with Career Advisor	
<input type="checkbox"/>	Research the Job Market	
<input type="checkbox"/>	Research Majors/ Declare a Major	
<input type="checkbox"/>	Look for Workstudy Position	
<b>Transfer Planning (TP)- Meet with Transfer Center</b>		
<input type="checkbox"/>	Meet with Transfer Counselor/ Intake	
<input type="checkbox"/>	Attend College Fair	
<input type="checkbox"/>	Attend TSC Orientation and transfer sessions	
<b>Support Services (SS)- Meet with varied Support Services</b>		
<input type="checkbox"/>	Learn Strategies for Success (time mngt, study skills)	
<input type="checkbox"/>	Connect with Resources (tutoring, study groups)	
<input type="checkbox"/>	Get Involved/Extracurricular Activities/ Volunteer	

<b>Transferring College/ University</b> (Tasks to Complete at 15-30 College Credit Hours/ Second Semester)		
✓ Date Completed	Task to Complete	Notes
<b>Financial Aid (FA)- Meet with Financial Aid</b>		
N/A	Not Applicable (NA)	
N/A	Not Applicable (NA)	
<b>Academics (Aca)</b>		
N/A	Not Applicable (NA)	
<b>Career Center (CC)</b>		
N/A	Not Applicable (NA)	
<b>Transfer Planning (TP)- Meet with Transfer Center</b>		
<input type="checkbox"/>	Meet with School Recruiter	
<b>Support Services (SS)- Meet with varied Support Services</b>		
N/A	Not Applicable (NA)	

Acronym Code:

CC= Career Center, Aca= Academics, FA= Financial Aid, SS= Support Services, TP= Transfer Planning

## CCD Transfer FACTS Checklist

<b>Community College of Denver (CCD)</b> <b>(Tasks to Complete at 31-45 College Credit Hours/ Third Semester)</b>		
✓ Date Completed	Task to Complete	Notes
<b>Financial Aid (FA)- Meet with Financial Aid</b>		
<input type="checkbox"/>	Complete FAFSA (include all schools applying to)	
<input type="checkbox"/>	Complete Financial Aid File; track COF hours	
<input type="checkbox"/>	Begin Scholarship Search: organize info, log deadlines	
<input type="checkbox"/>	Write Statement of Purpose	
<input type="checkbox"/>	Begin Scholarship Applications	
<input type="checkbox"/>	Complete Budget Worksheet	
<b>Academics (Aca)- Meet with Center Case Manager/ Advisor</b>		
<input type="checkbox"/>	Update Planning Guide: Case Manager/ Advisor	
<input type="checkbox"/>	Meet with Case Manager/ Early Alert	
<input type="checkbox"/>	Calculate How to Raise Your GPA/Admissions Req.	
<input type="checkbox"/>	Request Letters of Recommendation from Faculty	
<b>Career Center (CC)- Meet with Career Advisors</b>		
<input type="checkbox"/>	Update Your Resume	
<input type="checkbox"/>	Job Shadow; interview person in career field	
<input type="checkbox"/>	Career Connections for Workstudy Position	
<input type="checkbox"/>	Practice Interviewing Skills	
<b>Transfer Planning (TP)- Meet with Transfer Center</b>		
<input type="checkbox"/>	Attend TSC Orientation and transfer sessions	
<input type="checkbox"/>	Begin College Research: organize info, log deadlines	
<b>Support Services (SS)- Meet with varied Support Services</b>		
<input type="checkbox"/>	Continue to Develop Strategies for Success	
<input type="checkbox"/>	Connect with Resources (tutoring, counseling)	
<input type="checkbox"/>	Continue to Get Involved/ Volunteer	

<b>Transferring College/ University</b> <b>(Tasks to Complete at 31-45 College Credit Hours/ Third Semester)</b>		
✓ Date Completed	Task to Complete	Notes
<b>Financial Aid (FA)- Meet with Financial Aid</b>		
<input type="checkbox"/>	Check Does School Offer Financial Aid	
<input type="checkbox"/>	Check Does School Offer Transfer Scholarships	
<input type="checkbox"/>	Include school code on the FAFSA	
<input type="checkbox"/>	Search Transfer Scholarships	
<b>Academics (Aca)- Meet with Major Advisor</b>		
<input type="checkbox"/>	Does Current GPA Meet School Admission Req.	
<input type="checkbox"/>	Meet with Transfer Advisors	
<input type="checkbox"/>	Confirm Transferability of Electives	
<b>Career Center (CC)</b>		
<input type="checkbox"/>	Check Does School have a Career Center	
<input type="checkbox"/>	Check Does the School Offer Internships	
<input type="checkbox"/>	Check what Career Center Offers	
<b>Transfer Planning (TP)- Meet with Transfer Center</b>		
<input type="checkbox"/>	Meet with Recruiter, contact transfer center	
<input type="checkbox"/>	Visit Potential College Campus	
<input type="checkbox"/>	Check:Separate Application Required for Major	
<input type="checkbox"/>	Enter Admissions Deadlines into Schol. Calendar	
<b>Support Services (SS)- Meet with varied Support Services</b>		
<input type="checkbox"/>	Research Support Services Offered at School	

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## CCD Transfer FACTS Checklist

Community College of Denver (CCD)		
(Tasks to Complete at 46-60 College Credit Hours/ Fourth Semester)		
✓ Date Completed	Task	Notes
<b>Financial Aid (FA)- Meet with Financial Aid</b>		
<input type="checkbox"/>	Complete FAFSA (include all school codes)	
<input type="checkbox"/>	Complete Financial Aid File (CCD)	
<input type="checkbox"/>	Track COF Hours	
<input type="checkbox"/>	Complete Scholarship Applications	
<b>Academics (Aca)- Meet with Center Case Manager/ Advisor</b>		
<input type="checkbox"/>	Update Your Planning Guide w/ Case Manager	
<input type="checkbox"/>	Meet with Case Manager/ Early Alert	
<input type="checkbox"/>	Connect with Resources (tutoring, counseling)	
<input type="checkbox"/>	Calculate How to Raise Your GPA/Admissions Req.	
<b>Career Center (CC)- Meet with Career Advisors</b>		
<input type="checkbox"/>	Complete Internships	
<input type="checkbox"/>	Career Connections for Workstudy Position	
<b>Transfer Planning (TP)- Meet with Transfer Center</b>		
<input type="checkbox"/>	Attend TSC Orientation and transfer sessions	
<input type="checkbox"/>	Complete College Admission Applications	
<input type="checkbox"/>	Track College Applications and Deadlines in Calendar	
<input type="checkbox"/>	Request Official Transcripts from all Schools Attended	
<input type="checkbox"/>	Complete Graduation Application (CCD)	
<b>Support Services (SS)- Meet with varied Support Services</b>		
<input type="checkbox"/>	Continue to Get Involved/ Volunteer	
<input type="checkbox"/>	Continue to Develop Strategies for Success	

Transferring College/ University		
(Tasks to Complete at 46-60 College Credit Hours/ Fourth Semester)		
✓ Date Completed	Task	Notes
<b>Financial Aid (FA)- Meet with Financial Aid</b>		
<input type="checkbox"/>	Complete Financial Aid File (new school)	
<input type="checkbox"/>	Include school code on the FAFSA	
<input type="checkbox"/>	Pay Tuition	
<input type="checkbox"/>	Check in with Scholarship Office	
<b>Academics (Aca)- Meet with Major Advisor</b>		
<input type="checkbox"/>	Does Current GPA Meet School Admission Req.	
<input type="checkbox"/>	Determine Your Major and Minor	
<input type="checkbox"/>	Meet with Advisor/Complete Planning Guide	
<input type="checkbox"/>	Map Out Educational Plan for Next Two Years	
<input type="checkbox"/>	Register for Classes	
<input type="checkbox"/>	Add Deadlines and Important Dates to Calendar	
<b>Career Center (CC)</b>		
<input type="checkbox"/>	Check on Availability of Internships	
<input type="checkbox"/>	Check on Availability of Work-study	
<b>Transfer Planning (TP)- Meet with Transfer Center</b>		
<input type="checkbox"/>	Attend Orientation/ Tour New School	
<input type="checkbox"/>	Begin Specific Major Admissions Application	
<input type="checkbox"/>	Request Transcript Evaluation at New School	
<input type="checkbox"/>	Apply for Campus Housing/ Meal Plan	
<input type="checkbox"/>	Activate Your Student Email	
<input type="checkbox"/>	Get Your Student ID, purchase your books	
<b>Support Services (SS)- Meet with varied Support Services</b>		
<input type="checkbox"/>	Get Connected with Campus Resources	

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