



Honors Program Graduation/Completion Form

Student Name (print): _____

S#: _____ Phone: _____

Student E-mail: _____

Note: Your official CCD email account is the only email CCD will accept for correspondence.

Students who have completed a minimum of 15 credit hours of honors coursework AND have maintained a cumulative grade point average (GPA) of 3.5 or higher are eligible to receive formal recognition for completion of the Honors Program. Please fill out and sign this form. This form should be returned to Chase Hart (chase.hart@ccd.edu), Honors Coordinator, no later than the Monday before spring break for May graduates, or by Dec. 1st for December graduates.

I affirm that I have read, understand, and agree to this form in its entirety and that the information supplied is true and complete.

Student Signature: _____ Date: _____

Completion Criteria

1. I have completed or will complete by the end of the semester a minimum of 15 credit hours for honors.

Student initial here: _____

Please list all courses you have taken for honors, including those that will be completed by the end of the current semester, with their course title and number (Ex: Introduction to Literature, LIT 115):

2. I have or will have maintained a cumulative grade point average (GPA) of 3.5 or higher.

Student initial here: _____

Mailing Address: Campus Box 850 | P.O. Box 173363 | Denver, CO

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Program Completion Options (indicate which option you are completing)

- Basic Program Completion:** This option is for students who have completed the above Honors Program requirements, but who will not finish a certificate or degree program at CCD. The notation "Honors Program Completed" will appear on the student transcript.
- Honors Program Completion with Certificate or Degree:** This option is for students who have completed the above Honors Program requirements and will also finish their certificate and/or degree program at CCD. In addition to the "Honors Program Completed" notation, transcripts will also include "Awarded with Honors" where the certificate and/or degree awarded are listed on the transcript.

Commencement Ceremony and Program Notation

Students who have completed the Honors Program and will receive a certificate or degree at graduation also receive an honorary purple and gold cord to be worn as part of their graduation regalia during the ceremony. The student's status as "Honors Graduate" will also be noted in the Commencement Program. Please indicate whether you will attend the graduation ceremony so the Honors Coordinator may order and distribute regalia. Students will be contacted via CCD email with a date and time for pickup.

- Yes, I will be attending the May graduation ceremony.
- No, I will not be attending the graduation ceremony.

Please Note: This form is for the Honors Program ONLY. All other applications for graduation, and cap and gown, must be directed through CCD's Registrar's Office. The Phi Theta Kappa (PTK) program is a separate program. PTK questions should be directed to Brian Weaver at brian.weaver@ccd.edu.

Internal Use Only

- Approved
- Denied

Reason: _____

Date: _____ Cord Received: _____

Authorized Signature: _____